



San Diego Unified
SCHOOL DISTRICT



FACTS

for **PARENTS**

**Annual Updates and
Required Form**
for the 2014-15 School Year

Important Dates/2014-15 School Year

Dates in 2015 are subject to change. Parents or guardians will be notified by their child's school about minimum days and pupil-free staff-development days.

Traditional School Year

September

1 **Holiday:** Labor Day
2 First Day of School

November

11 **Holiday:** Veterans Day
24-28 Thanksgiving Vacation

December

22 Winter Break Begins

January

5 Schools Reopen
19 **Holiday:** Martin Luther King Jr. Day

February

13 **Holiday:** Lincoln's Birthday
16 **Holiday:** Washington's Birthday

March

30 Spring Break Begins

April

6 Schools Reopen

May

25 **Holiday:** Memorial Day

June

15 Last Day of School

Year-Round School Year

September

1 **Holiday:** Labor Day
2 First Day of School

November

11 **Holiday:** Veterans Day
24-28 Thanksgiving Vacation

December

22 Winter Break Begins

January

20 Schools Reopens

February

13 **Holiday:** Lincoln's Birthday
16 **Holiday:** Washington's Birthday

March

30 Spring Break Begins

April

27 Schools Reopen

May

25 **Holiday:** Memorial Day

July

3 **Holiday:** Independence Day
21 Last Day of School

Key Contacts For Parents

FOR PARENTS/GUARDIANS

Area Superintendents (www.sandi.net/areasuperintendents)

Area 1 – Lincoln & Serra Clusters (www.sandi.net/area1)	(619) 725-7233
Area 2 – Mira Mesa, Morse, University City Clusters (www.sandi.net/area2)	(619) 725-5584
Area 3 – Kearny, Mission Bay, Point Loma Clusters (www.sandi.net/area3)	(619) 725-5602
Area 4 – Clairemont, Madison, Henry Clusters (www.sandi.net/area4)	(619) 725-7254
Area 5 – La Jolla, San Diego Clusters (www.sandi.net/area5)	(619) 725-7232
Area 6 – Crawford, Hoover, Scripps Ranch (www.sandi.net/area6)	(619) 725-7210

Food Services (www.sandi.net/food)

Neighborhood Schools & Enrollment Options (www.sandi.net/nseo)

4100 Normal Street, Annex 7b, San Diego, CA 92103

Nursing & Wellness (www.sandi.net/health)

Quality Assurance (www.sandi.net/qualityassurance)

4100 Normal Street, Annex 10, San Diego, CA 92103

Parent Outreach & Engagement Department (www.sandi.net/parentoutreach)

PrimeTime Extended Day Program (www.sandi.net/primetime)

School Police (24 hours) (www.sandi.net/police)

Special Education (www.sandi.net/specialed)

Title IX Coordinator (www.sandi.net/titleix)

Transportation (www.sandi.net/transportation)

OTHER OFFICES

Board of Education Office (www.sandi.net/board)

Office of the Superintendent (www.sandi.net/superintendent)

Information Technology (www.sandi.net/i21)

Physical Plant Operations (www.sandi.net/ppo)

Finance and Business Services (www.sandi.net/finance)

Communications (www.sandi.net/communications)

Human Resources (www.sandi.net/hr)

Legal Services Office (www.sandi.net/legal)

GENERAL INFORMATION

District Office/Directory Assistance

Eugene Brucker Education Center

4100 Normal Street

San Diego CA 92103

For more information, visit the main website at www.sandi.net.

We look forward to your comments and suggestions about *Facts for Parents* at www.sandi.net/factsfeedback.

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A. Vision 2020: Quality Schools in Every Neighborhood

To prepare our students for the competitive global economy they will face in the years ahead, the San Diego Unified Board of Education developed a focused, long term plan for student achievement. It culminates with graduation of the Class of 2020. Vision 2020 is a community-based school reform plan that engages all parents, staff, students and community members. This will result in a high level of confidence in our public schools and, by the year 2020, we will have developed a world-class school system for all students.

Vision 2020 Focuses on Five Key Areas:

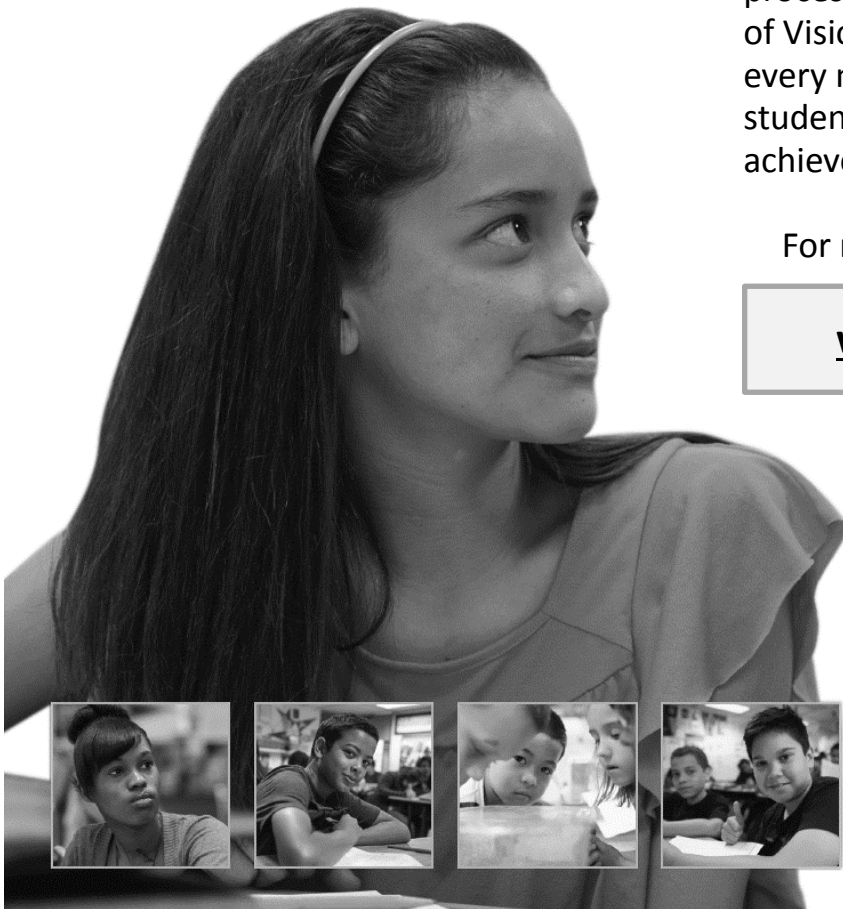
1. Creating improved and broader measures of student achievement
2. Developing schools as neighborhood learning centers
3. Ensuring effective teaching in the classroom
4. Engaging parents and community volunteers in the educational process
5. Facilitating communication and support across the district



The Board of Education holds itself responsible for maintaining the focus of the staff and the community on Vision 2020. The board will review Vision 2020 at the end of each school year to assess progress toward the goals of the vision. The board designates to the superintendent the development of the strategic process for the implementation of the goals of Vision 2020 to create quality schools in every neighborhood, improve student achievement and close the achievement gap.

For more information, visit:

www.sandi.net/vision2020



B. Discrimination, Harassment and Bullying Policies

Discrimination

The San Diego Unified School District policy is to afford all persons in public schools equal rights and opportunities in education, regardless of their race, religion, creed, color, marital status, parental status, veteran status, sex, sexual orientation, gender expression or identity, ancestry, national origin, ethnic group identification, age, mental or physical disability, any actual or perceived personal characteristic or status, or any other unlawful consideration (collectively as “Protections”).

The district prohibits harassment and discrimination, which create a hostile environment and jeopardize equal educational opportunities guaranteed by the California and United States Constitutions. The district shall undertake activities to counter harassment and discrimination on school grounds with the intent to promote tolerance and sensitivity.

Students and district employees who violate the policy against harassment and discrimination shall be disciplined appropriately. This includes suspension or possible expulsion for students in grades 4-12. Employees who violate the policy will be disciplined according to personnel procedures and state law.

Remedies will also be provided for the victim and remedial action(s) will be required of the school site.

Notice of Student Nondiscrimination/Notice of Nondiscrimination

San Diego Unified is committed to making schools free from unlawful discrimination and providing equal opportunities for all individuals in education.

The district prohibits discriminatory practices whose purpose or effect has a negative impact on the student’s academic performance, or of creating an intimidating, hostile or offensive edu-

cational environment. The district promotes programs that ensure that discriminatory practices are eliminated in all district activities.

Any student who engages in discrimination of another student or anyone from the district may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in discrimination may be subject to disciplinary action up to and including dismissal.

Any student or parent or guardian who believes that discrimination has occurred should immediately contact a teacher or the principal for resolution at the site.

Harassment

In accordance to Education Code Section 32261, the San Diego Unified School District is committed to making schools free from any kind of harassment, including sexual harassment, and prohibits such actions by any person in the educational setting.

Harassment is defined as any verbal or nonverbal conduct that has the purpose or effect of a negative impact on the student’s academic performance, or of creating an intimidating, hostile or offensive educational environment.

Sexual Harassment

San Diego Unified is committed to making the schools free from sexual harassment. This means that the district prohibits harassment made by someone from or in the educational setting. Sexual harassment can be such actions as unwelcome sexual advances; requests for sexual favors; or verbal, visual, or physical conduct of a sexual nature made by someone from or in the educational setting.

The district prohibits conduct that has the purpose or effect of having a negative impact on the student’s aca-

demic performance, or of creating an intimidating, hostile, or offensive educational environment.

The district further prohibits sexual harassment in which a student’s grades, benefits, services, honors, program or activities are dependent on submission to such conduct.

Bullying, Harassment, and Intimidation Prohibition Policy

In accordance with district Policy A-3550, bullying (including cyber-bullying), harassment, or intimidation in any form are prohibited at school or school-related events (including off-campus events, school-sponsored activities, school buses, any event related to school business) or outside of school hours with the intention to be carried out during any of the above.

Such acts include those that are reasonably considered as being motivated either by an actual or perceived attribute that includes but is not limited to race, religion, creed, color, marital status, parental status, veteran status, sex, sexual orientation, gender expression or identity, ancestry, national origin, ethnic group identification, age, mental or physical disability or any other distinguishing characteristic.

The district further prohibits the inciting, aiding, coercing or directing of others to commit acts of bullying or cyber-bullying, harassment or intimidation.

Any staff member who observes, overhears or otherwise witnesses such actions or to whom such actions have been reported must take prompt and appropriate action to stop the behavior and to prevent its reoccurrence as detailed in the applicable Administrative Procedure.

Students who observe, overhear or otherwise witness such actions must report them to a staff member. Par-

ents or guardians and district visitors are also encouraged to report the behaviors to a staff member.

For more information and to read the procedures, visit www.sandi.net/bullying.

Students Speaking Out

In conjunction with the Bullying, Harassment, and Intimidation Prohibition Policy and Administrative Procedure 6381, San Diego Unified has partnered with the San Diego County CrimeStoppers “Students Speaking Out” program to make schools and communities safer. Students Speaking Out provides a way for students to safely report school crimes anonymously via phone, text, or the internet without fear of retaliation by calling (888) 580-TIPS (8477), texting to 274637 or going to www.studentspeakingout.org.

How to File a Discrimination, Bullying or Harassment Complaint

The district believes discrimination, harassment, and bullying issues may be resolved at the school site. Students, parents or guardians should report:

- Any act of discrimination, harassment, or bullying by a student, staff member or third party to any responsible school official, such as the school principal, vice principal, counselor, or teacher. The responsible school official will conduct a prompt, thorough and impartial investigation into the complaint, acknowledge receipt of the complaint within 10 working days and attempt to resolve the matter informally with the complainant.
- When sexual harassment is reported, interim steps will be taken to stop harassment and protect the victim from further harassment pending outcome of the complaint.
- At any time during the complaint process students, parents or

guardians may contact the Title IX coordinator to file a complaint directly with the district. A student or parent is not required to attempt resolution through the school site before contacting the district Title IX coordinator.

Joe Fulcher*

Title IX Coordinator (interim)
San Diego Unified School District
4100 Normal Street, Rm# 2214
San Diego, CA 92103
(619) 725-5678

*Contact information is subject to change. For the latest regarding Title IX, please visit www.sandi.net/titleix.

- **Filing a Uniform Complaint.** At any time during the informal resolution process, students, parents or guardians may file a Uniform Complaint Form which can be obtained from the school, district Legal Services Office or on the San Diego Unified School District website (AP 1700). The Uniform Complaint should be filed with the district Legal Services Department:
- Legal Services Department**
San Diego Unified School District
4100 Normal Street, R# 2148
San Diego, CA 92103
- **Investigation.** San Diego Unified School District will immediately undertake an effective, thorough, and objective investigation of the allegations and provide a written report within 60 days of when the complaint was filed. The report will include a summary of the facts, a decision on the complaint, reason for the decision and corrective actions that have or will be taken, including remedies for the victim. The complainant has the right to present witnesses and evidence.
 - **Action.** If the district determines that its policies prohibiting discrimination, harassment, or bullying have been violated, disciplinary action, up to and including expulsion or dismissal will be taken. Remedies will also be provided to the victim and remedial

action(s) will be required of the school site.

- **Remedial actions** will be taken that are designed to end the harassment, prevent its recurrence and address its effects on the harassed student.
- **Follow up** with the students will occur to ensure harassment has stopped and that there is no retaliation.

The district prohibits retaliation against any participant in the complaint process including witnesses. A separate Uniform Complaint may be filed if retaliation occurs against any individual involved in the processing of discrimination, harassment, or bullying complaint. Each complaint shall be investigated promptly and in a way that respects the privacy of all parties concerned.

Annual Notification of the Uniform Complaint Procedures (UCP)

The San Diego Unified School District has the primary responsibility to ensure compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination and complaints alleging violation of state or federal laws governing educational programs.

San Diego Unified shall investigate and seek to resolve complaints, using policies and procedures known as the Uniform Complaint Procedures (UCP), adopted by our local board, of allegations of unlawful discrimination, harassment, intimidation or bullying regarding actual or perceived characteristics such as age, ancestry, color, ethnic group identification, gender expression, gender identity, gender, mental or physical disability, nationality, national origin, race, ethnicity, religion, sex, sexual orientation, or on the basis of a person’s association with a person or group with one or more of these actual or perceived characteristics, in any program or activity that receives or

benefits from state financial assistance or federal funding. The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in Adult Education, Consolidated Categorical Aid Programs, Migrant Education, Career Technical and Technical Education and Training Programs, Child Care and Developmental Programs, Child Nutrition Programs, Special Education Programs and/or Safe Planning requirements.

In addition, the UCP may also be used to file a complaint alleging that a student enrolled in a public school was required to pay a pupil fee for participation in an educational activity as those terms are defined below.

1. "Educational activity" means an activity offered by a school, school district, charter school or county office of education that constitutes an integral fundamental part of elementary and secondary education, including, but not limited to, curricular and extracurricular activities.
2. "Student fee" means a fee, deposit or other charge imposed on students, or a student's parents or guardians, in violation of Section 49011 and Section 5 of Article IX of the California Constitution, which require educational activities to be provided free of charge to all students without regard to their families' ability or willingness to pay fees or request special waivers, as provided for in *Hartzell v. Connell* (1984) 35 Cal.3d 899. A student fee includes, but is not limited to, all of the following:
 - a. A fee charged to a student as a condition for registering for school or classes, or as a condi-

tion for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit;

- b. A security deposit, or other payment, that a student is required to make to obtain a lock, locker, book, class apparatus, musical instrument, uniform or other materials or equipment; and
- c. A purchase that a student is required to make to obtain materials, supplies, equipment or uniforms associated with an educational activity.

Complaints must be filed in writing with the following officer:

Andra Donovan
General Counsel
Legal Services Office
San Diego Unified School District
4100 Normal Street, Room 2148
San Diego, CA 92103

Complaints alleging discrimination, harassment, intimidation or bullying must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation or bullying occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying, unless the time for filing is extended by the superintendent or his designee.

Complaints will be investigated and a written decision or report will be sent to the complainant within sixty (60) days from the receipt of the complainant. This sixty (60) day time period may be extended by written agreement of the complainant. The Local Education Authority (or LEA, in this

case the San Diego Unified School District) person responsible for investigating the complaint shall conduct and complete the investigation in accordance with the California Code of Regulations sections 4680-4687 and in accordance with local procedures adopted under section 4621.

The complainant has a right to appeal the LEA's Decision to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the LEA's Decision. The appeal must include a copy of the complaint filed with the LEA and a copy of the LEA's Decision.

Civil law remedies may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable. In appropriate cases, an appeal may be filed pursuant to the Education Code section 262.3. A complainant may pursue available civil law remedies outside of the LEA's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

A copy of the San Diego Unified School District's UCP policy and complaint procedures shall be available free of charge.

**Be sure to complete the
UNIVERSAL FORM
at the back of the book and
return to your child's school**

C. Zero Tolerance

Weapons, Violent Acts, and Fighting

The Board of Education has adopted a Zero Tolerance Policy on weap-

ons, violent acts and repeated fighting. This policy applies to middle level and high school students. Students who violate this policy will be suspended and recommended for

expulsion. Students are subject to arrest if having or using the weapon violates the law. Weapons include guns, knives, BB guns, replica guns, explosives, fireworks or any object

that is used in a threatening or harmful manner. Carrying any kind of knife (for example, a pocket knife or butter knife) is not allowed. Any object used in a threatening manner will be considered a weapon even if its normal use is not as a weapon. The policy also means that students who are involved in repeated fights that cause physical injury will be recommended for expulsion.

Alcohol, Tobacco and Other Drugs

The district prohibits alcohol, tobacco and other drug use on all school campuses, at sponsored events and going to and from school or school-sponsored events. Students found to be selling or furnishing controlled/prohibited substances, or in possession of an amount of a controlled/prohibited substance determined to be for more than personal use, will be recommended for expulsion on the first offense. For possession or use of a controlled/prohibited substance, expulsion will be recommended on the third offense. If a student is found in possession of tobacco, he/she will be recommended for expulsion on the fourth offense.

School district personnel will also counsel disciplined students by way of early intervention. Counseling may include:

- Individual group instruction or tutoring;
- Conferences with parents or guardians;
- Referral to another community agency;

- Regularly scheduled appointments with school counselor

If a student violates an intervention contract, the student will be suspended. If the student violates the contract a second time, the student may be reassigned to another program or school.

All parents or guardians and students must sign the Zero Tolerance section of the Universal Form at the back of this booklet and return to the school site.

The Board of Education has approved the following Zero Tolerance Policy:

- Use, possession or brandishing of a weapon will result in a recommendation for expulsion. A weapon is defined as, but not limited to, a firearm, pistol replica, starter pistol, stun gun, BB gun or pellet gun, a knife of any size or type, a dirk, dagger, razor, slingshot, any explosives or fireworks. Any object used in a dangerous manner will also be considered a weapon.
- Repeated incidents of fighting, violent acts, or causing serious injury to another person will result in a recommendation for expulsion.
- Attempting to commit or committing a sexual assault and committing a sexual battery.
- Our district has a NO ALCOHOL, TOBACCO, or other DRUG USE POLICY. If a student is found to be selling, furnishing, or possessing an amount determined to be for more than personal use of controlled/prohibited

substances, the student will be recommended for expulsion on your first offense. For possession or use, expulsion will be recommended on the third offense, except for tobacco offenses; if a student is found in possession of tobacco he or she will be recommended for expulsion on the fourth offense.

- In addition to discipline, if a student is found to have violated the law he or she may be arrested and taken to a juvenile detention facility.
- Expulsion from San Diego Unified will result in the loss of privileges to attend school or extracurricular activities. A student may be placed in an alternative school or program.
- The Zero Tolerance Policy requires a recommendation for expulsion if the offense occurs on school campus or at a school activity, whether on or off campus.
- Expulsion may be recommended for an offense that occurs during lunch period – off-campus, and during, or while going to or from a school-sponsored activity.

The Zero Tolerance Policy is designed to make school a safe environment and to provide an appropriate learning environment for students. There can be no acceptable reason for violating these rules. Board approved procedures regarding student discipline are contained in district Administrative Procedure 6290 and are available online and at your school site.

D. Health Requirements

Health Screenings

Hearing and vision screenings will be provided as required by state law at the following levels:

- Hearing screening for all students in grades K, 2, 5, 8;

- Vision screening for grades K, 3, 6, 9;
- New students and students referred by parents or school personnel may also be screened.

Exclusions from Screenings: Contact your school nurse or principal regarding excluding your child from any of these screenings.

Immunization (Shot) Requirements

State law requires that all students under age 18 years, pre-kindergarten through grade 12, be immunized against certain diseases unless they are exempt for medical reasons or because of personal beliefs. At the time of registration, the school is required to have proof that your child has received all currently due immunizations.

The district participates in the San Diego Regional Immunization Registry (SDIR), a countywide computer system that keeps track of immunizations (shots). See *Table 1: Immunizations* for specific requirements. Check with your pediatrician, family physician or medical clinic to make sure your child is fully immunized. Your child may be excluded from attending school if these requirements are not met.

As of January 1, 2014, the process was modified for obtaining exemptions to student immunizations based on personal beliefs in the state of California. The law (AB2109) requires documentation that health care practitioners have informed parents about vaccines and vaccine-preventable diseases. Any parent who is requesting a personal belief exemption for immunizations must meet with a health care practitioner and obtain a signature on form CHDP 8262. This form must be completed and on file before the child can attend school. A completed form can be submitted up to 6 months prior to start of school.

Information on obtaining a permanent medical exemption or personal beliefs exemption for your child is available from the school nurse. Medical exemptions still require documentation from a licensed physician.

Kindergarten Physical Exam

California's Child Health and Disability Prevention (CHDP) Program requires all school aged children to have a physical exam on record with the school. San Diego Unified has made this a requirement for kindergarten.

Please submit a copy of your child's medical checkup to the school when you register for kindergarten or as soon as it is completed during kindergarten. You are encouraged to obtain this exam by kindergarten entry to make sure that your child is healthy and ready to learn.

Parents or guardians needing assistance in meeting this requirement may call 1-800-675-2229. If a physical exam is against your personal beliefs, you must sign a CHDP waiver form at the school. Students who have not met this requirement by the appropriate date may be excluded from school attendance for up to five days.

K-1 Dental Exam (OHA)

Effective January 1, 2007, an Oral Health Assessment (dental examination) by a licensed California dental health professional is required for children entering public school for the first

time (at kindergarten or first grade). The Oral Health Assessment must be completed and returned to the school by May 31 of that first school year. Assessments done 12 months prior to school entry also meet this requirement. Obtain the form from the school or your dental health provider to complete.

Parents or guardians may sign a waiver of this requirement, which is found on the OHA form available at the school. There is no penalty or exclusion if this requirement is not met. The parent or guardian can call (800) 675-2229 for assistance in finding a provider for the Oral Health Assessment.

Pediculosis Policy (Head Lice)

The problem of head lice (pediculosis) is ongoing and can be difficult to control at home and at school. Even

Table 1: Immunizations

Children need to have these shots before they can begin childcare and school, a TDaP booster is required prior to entering grades 7-12.

Children entering child care must have:

Age When Enrolling.....Immunizations Required

2-3 months.....	1 DTaP, 1 Polio, 1 Hep B, 1 Hib
4-5 months.....	2 DTaP, 2 Polio, 2 Hep B, 2 Hib
6-14 months.....	3 DTaP, 2 Polio, 2 Hep B, 2 Hib
15-17 months.....	3 DTaP, 3 Polio, 2 Hep B, 1 MMR*, 1 Hib**
18 months-4 years	4 DTaP, 3 Polio, 3 Hep B, 1 MMR*, 1 Hib**, 1 Varicella

* On or after the 1st birthday

** At any age

Children entering kindergarten must have:

- 5 DTaP (4 doses meet requirement if at least one was given on or after the 4th birthday);
- 4 Polio (3 doses meet requirement if at least one was given on or after the 4th birthday);
- 3 Hep B;
- 2 MMR (first dose on or after 1st birthday);
- 1 Varicella.

Children entering 7th grade must have:

- 4 DTaP (1 more required after the child's 7th birthday);
- 4 Polio (3 doses meet requirement if at least one was given on or after the 2nd birthday);
- 2 MMR (1st dose on or after 1st birthday);
- 1 Varicella.

Children entering 7th - 12th grade must have:

- All of the above;
- 1 Tdap booster shot given after the 7th birthday.

though head lice and nits (eggs) are not a threat to health, they are a frustrating nuisance. Prompt treatment of students with a positive diagnosis of head lice ensures minimal disruption of their education. When a student is identified as having head lice, the student will be sent home **at the end of the school day for treatment**. It is the responsibility of the parent to treat and control head lice infestation. Key to success in controlling head lice, with small chance of recurrence, is in the removal of all nits after the use of the pediculicide. After treatment at home, it is mandatory for the student to return to school the next day, via the health office, for inspection. The student may return to class provided the head lice have been treated and there are no live lice in the hair, even if nits (eggs) are still present. Parents are encouraged to continue removing nits until the problem is resolved.

Mass screening (school-wide or whole classrooms) is not an evidence-based practice in controlling head lice infestation/reinfestation. Parents or guardians are encouraged to incorporate inspecting their child's hair as part of their regular hygiene routine. The School Attendance Review Board (SARB) may intervene in case of non-compliance or chronic infestations requiring repeated exclusions from school.

Control of Communicable Diseases

The district is required to cooperate with the County of San Diego Health and Human Services Agency to prevent and control communicable diseases in school-age children.

When there is good reason to believe a student has a contagious or infectious disease, the parent or guardian will be contacted and the student sent home. The student may return to school when well and/or released by a physician. If there is reason to believe a student is suffering from a recognized contagious or infectious disease, the student will be excluded from

school until school officials are satisfied that the student no longer has the contagious or infectious disease.

Administration of Medications

The California Education Code states that any student who is required to take medication prescribed by a physician during the regular school day, may be assisted by the school nurse or other designated school personnel if the district receives: (1.) a written statement from the physician detailing the method, amount and time schedules that the medication is to be taken and (2.) a written statement from the student's parent or guardian authorizing the school district to administer the medication. (E.C. 49422, 49423)

Prescription medications must be in the original pharmacy container with the original prescription label adhered to the container. Students may carry and self-administer prescription auto-injectable epinephrine and asthma inhalers if certain requirements are met.

No other prescription or over-the-counter medications, vitamins, herbs, or alternative medications may be carried by students on their person, in a backpack or other container except as indicated above and with the express knowledge and permission of the school nurse. Limited over-the-counter medications may be available at some school sites and can be given only by a credentialed school nurse or trained health technician with parent or guardian consent on file.

Contact the school nurse if you have questions. Forms for medication administration are available at your child's school and on the website at www.sandi.net/health.

Medication at home: The parent or guardian of a student on a continuing medication regimen at home is required to inform the school nurse or other designated certificated school employee of the medication being taken, the current dosage and the name

of the supervising physician. The information is gathered annually on the Health Information Exchange form distributed at the beginning of each year. Notification is required to your child's school when new medications are started at any time during the school year.

Interscholastic Sports Physical Exam

An annual physical examination is required for all secondary students who participate in interscholastic athletic programs.

The coach or school nurse may arrange for health screenings at school. Complete physical exams by a personal physician are recommended.

In addition, the district recommends that new students submit reports of recent physical exams when they enter school. A parent or guardian may file a written, signed statement with the school principal stating that the parent or guardian will not consent to a physical examination of the child.

Health Instruction

Health instruction in areas such as nutrition, dental health, disease process, safe living, vision and hearing, drugs, alcohol, tobacco, community health, physical fitness, mental-emotional health, human reproduction, and sexually transmitted diseases including HIV/AIDS, is part of the school curriculum.

Prior to instruction, parents have opportunities to preview instruction and audio-visual materials dealing with human reproduction and sex education. A student may be excused from health instruction related to human reproduction and sexually transmitted diseases on written request from the parent or guardian.

Insurance

San Diego Unified does not carry medical or dental insurance for students injured on school premises, while under school jurisdiction or

while participating in school district activities. For families without insurance, a policy may be available through a private insurance company. Call (800) 367-5830 for details or visit www.studentinsuranceusa.com for details.

For the Medi-Cal program, call 1-800-786-4346.

Free Breakfast and Lunch

San Diego Unified School District participates in the National School Lunch and Breakfast Programs.

Through this federally subsidized program, your child(ren) may be eligible to receive free or reduced-price meals.

To apply, complete a Free and Reduced-Price Meal Application online at www.sandi.net/food, or request an application packet from your child's school office or cafeteria, or from the Food Services office located at Revere Center, 6735 Gifford Way, Rm#5, San Diego, CA 92111.

If you have questions regarding this program, meal prices, or other meal payment options, please visit www.sandi.net/food or call (858) 627-7328.

Asbestos Awareness

Asbestos Hazard Emergency Response Act (AHERA) Notification: The district has established an effective asbestos management program in compliance with the Asbestos Hazard Emergency Response Act. Efforts include periodic six-month surveillances, mandatory three-year re-inspections by EPA-certified inspectors, and ongoing operations and maintenance activities to ensure protection for building occupants, custodians and maintenance workers as recommended and supported by the EPA.

A copy of the applicable site management plan is available at each school and district facility and can be reviewed by contacting the principal or site administrator.

Questions regarding the management plans or asbestos conditions should be addressed to the Safety, Training, Personnel and Environmental Compliance Department at (858) 627-7174.

Pesticide Use and Notification

The district complies with the Healthy Schools Act of 2000 requiring use of effective and least toxic pest

management practices, and provides annual notification to all parents/guardians of students enrolled at a district school with a listing of all pesticides that may be applied at their site.

Parents or guardians may request prior notification of individual pesticide applications for their school site. People listed on this registry will be notified at least 72 hours before pesticides are applied. In an emergency that requires spraying of pesticides, the site will be notified and signs posted; however, those listed on the registry will not be notified. **Refer to the optional Pesticide Use Notification Form at the back of this booklet.**

For more information about the district's Integrated Pest Management, visit www.sandi.net/ipm.

**The optional PESTICIDE
USE NOTIFICATION FORM
can be found at the
back of this booklet.**

E. Parent/Guardian Rights

Family Involvement

Parents or guardians and other relatives are encouraged and welcomed to become involved in the formal education of their children. This early and consistent parental involvement helps children do well academically.

When this involvement is combined with a partnership between home and school, the student, school and community benefit. Parents or guardians have the right to be included in the educational process and to have access to the system on behalf of their children.

These rights are outlined in Education Code Section 51101 as follows:

Classroom Observance: Parents or guardians have the right to visit their child's classroom to observe activities. The time and date of the visitation must be arranged in advance with the school.

Teacher Conferences: Parents or guardians have the right to request a conference with their child's teacher(s) or the principal. Parents or guardians should contact the school to schedule a date and time convenient to all participants.

Volunteering: Parents or guardians have the right to volunteer their time and resources for the improvement of school facilities and programs. Parents or guardians should contact the school to determine the terms and conditions of this service.

Student Attendance: Parents or guardians have the right to be notified in a timely manner if their child is absent from school without permission.

Student Fees: The California Constitution mandates that public education be provided to students free of charge, unless a charge is specifically author-

ized by law for a particular program or activity.

This constitutional right of free access encompasses all educational activities, whether curricular or extracurricular, and regardless of whether credit is awarded for the educational activity.

The right of free access also prohibits mandated purchases of materials, supplies, equipment or uniforms associated with the activity, as well as the payment of security deposits for access, participation, materials or equipment.

A process that allows for a waiver process for an otherwise mandatory fee, charge or deposit does not render it constitutionally permissible.

Student Testing: Parents or guardians have the right to be notified of their child's performance on standardized and statewide tests and the school's ranking on these tests. Under other state law, parents or guardians may request that their child not participate in the statewide tests. Students in San Diego Unified take a variety of tests each school year. Some tests are federally- or state- mandated, others are district-mandated and some tests are voluntary.

School Selection: Parents or guardians have the right to request that their child be enrolled in any school in the district. The district is not compelled to grant the request.

To request a transfer, contact the Neighborhood Schools and Enrollment Options Office at 619 725-5672 or visit www.sandi.net/contact-ee. You may also apply on-line at www.sandi.net/apply.

Safe School Environment: Parents or guardians have the right and are entitled to the assurance of a safe and supportive learning environment for their child.

Curriculum Materials: Parents or guardians have the right to examine the curriculum materials of the class or classes in which their child is enrolled.

Student Academic Progress: Parents or guardians have the right to be informed of their child's academic progress in school and of the persons to contact if they need more information or assistance with their child.

Retention: Parents or guardians have the right to be notified as early in the year as practicable if their child is being identified as being at risk for retention (being held back.)

Student Records: Parents or guardians have the right to access their child's records and to question anything they feel is inaccurate, misleading or an invasion of privacy. They have the right to a timely response from the school district about their questions.

The Family Educational Rights and Privacy Act (FERPA) affords parents, guardians, and students over 18 years of age certain rights with respect to student records. These rights include inspection of records, the right to request the amendment of student records that the parent or guardian or eligible student believes are inaccurate and the right to consent to disclosure of personally identifiable information contained in the student's education records except to the extent that FERPA authorizes disclosure without consent.

Standards: Parents or guardians have the right to receive information regarding the academic standards their child is expected to meet.

School Rules: Parents or guardians have the right to receive written notification of school rules, attendance policies, dress codes and procedures for school visitations.

Psychological Test: Parents or guardians have the right to receive information on all psychological testing recommended for their child.

Councils and Committees: Parents or guardians have the right to participate as members of advisory committees, school site council or site-based management leadership team in accordance with established rules and regulations for membership. Parents or

guardians also have the right to attend at least two meetings per year scheduled by the school to get information on school issues and activities.

Policy Development: Parents or guardians have the right and should be given the opportunity to work in a mutually supportive and respectful partnership with the school to help their child succeed. The Board of Education adopts a jointly-created policy that outlines how parents, guardians, school staff and students may share the responsibility for the intellectual, physical, emotional, social development and well-being of their students.

This policy shall include, but is not limited to:

- How parents or guardians and the school will help students to achieve academic and other standards.
- How the school will provide high-quality curriculum and instruction in a supportive learning environment to all students.
- What parents or guardians can do to support their child's learning environment, including but not limited to:
 - Monitoring school attendance;
 - Monitoring homework completion;
 - Encouraging participation in extracurricular activities;
 - Monitoring and regulating television viewing;
 - Planning and participating in activities at home that are supportive of classroom activities;
 - Volunteering at school;
 - Participating in decision-making processes at school.

Education Code Section 51101(d) states: "This section does not authorize a school to inform a parent or guardian... or to permit participation by a parent or guardian in the education of a child, if it conflicts with a valid

restraining order, protective order, or order for custody or visitation issued by a court of competent jurisdiction.”

Parent Concerns and Inquiries

The Quality Assurance Office was established by the superintendent to ensure that concerns and inquiries are handled in a timely manner. Parents or guardians may contact the Quality Assurance Office for assistance in resolving concerns that have not been resolved at the school level by calling (619) 725-7211 or qualityassurance@sandi.net.

For more information, visit www.sandi.net/qualityassurance.

Translation Services Available

Free translation services are available to parents or guardians in Spanish, Tagalog and Vietnamese. Please contact your child’s school for information.

Course of Study, K-12

The California Education Code section 51040 requires that “the governing board of every school district prepare and keep on file for public inspection the courses of study prescribed for the schools under its jurisdiction.” The San Diego Unified School District Course of Study, K-12 serves as an important single source of information about the district educational program, course descriptions and approved instructional materials. It also provides information on state and district requirements, student assessment and more. The Course of Study is available for review at school sites and on the district’s website at www.sandi.net/courseinfo.

Graduation and Career Counseling

In grades 7-12, each student will participate in an annual process to select their course work for the following school year. School counselors will inform students of graduation requirements, Career Technical Education courses, college admissions require-

ments and other post-secondary options in accordance with state law. The district offers a Career Technical Education program of study involving a multi-year sequence of courses that integrates core academics with technical and occupational knowledge to provide students with a pathway to post-secondary education and careers. A career technical education program of study may satisfy the UC “a-g” requirements, lead to an industry-recognized credential, certificate at the postsecondary level, associate degree and/or a baccalaureate degree (see www.sandi.net/ccte for more information). Financial aid information can be found at studentaid.ed.gov and www.csac.ca.gov.

Parents or guardians have the right to be informed of the student’s immediate and long-range educational and career plans and have this information provided by their student’s school counselor. Students in all grade levels are encouraged to seek higher education. School counselors can assist families in accessing college information along with the California State University system website at www.calstate.edu/college and the University of California system website at admission.universityofcalifornia.edu.

Both universities require a college preparatory pattern of courses. These courses are commonly referred to as the “a-g” Subject Area Requirements. These minimum requirements include four years of college preparatory English courses; three years of math including the topics covered in elementary and advanced algebra and two- and three-dimensional geometry; two years of history/social science; two years of laboratory science; two years of the same language other than English; one year of visual and performing arts; and one additional year of college-preparatory elective from the required areas. For detailed course information, see the University of California Doorways website at www.ucop.edu/doorways.

Beginning with the Class of 2016, completing “a-g” coursework will be required by all students in order to graduate from high school. For more detailed information on the graduation requirements, go to www.sandi.net/graduation.

Interdistrict Permits

Formal agreements between San Diego County school districts and San Diego Unified allow for the transfer of students between districts. An Interdistrict Attendance Permit may be approved in to or out of the district for specific reasons only. Information regarding the specific reasons can be obtained by contacting the Neighborhood Schools and Enrollment Options Office at www.sandi.net/nseo, (619) 725-5672 or eoptions@sandi.net.

Approval of an Interdistrict Attendance Permit does not guarantee enrollment in a particular school. Students with Interdistrict Attendance Permits are not enrolled ahead of students who reside in the district. If admitted into a school, an interdistrict student is allowed to continue at that school and matriculate in the school feeder pattern to the highest grade-level as long as there is available space at the requested feeder schools. Interdistrict Attendance Permits are renewed between school levels (elementary to middle school, middle school to high school).

The district will notify parents within 30 days of receiving an application to transfer if the application has been accepted or rejected, or the student is placed on a waiting list. When an Interdistrict Attendance Permit is denied, the family will be notified of the reason for denial and the process for appeal.

Alternative Schools Notice

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines “alternative school” as a school or separate class

group within a school that is operated in a manner designed to:

- Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility and joy.
- Recognize that the best learning takes place when the student learns because of his or her desire to learn.
- Maintain a learning situation maximizing student self-motivation and encouraging the student in his or her own time to follow his or her own interests. These interests may be conceived

by him or her totally and independently or may result in whole or in part from a presentation by his or her teachers of choices of learning projects.

- Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, student, or teacher is interested in further information concerning alternative schools, a copy of this notification is made available through the Facts for Parents publication. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs.

**Be sure to complete the
UNIVERSAL FORM
at the back of the book and
return to your child's school.**

F. Student Records and Rights

Release of Student and Parent/Guardian Information

Unless parents or guardians request otherwise, directory-type information will be released to authorized individuals and organizations indicated below. Parents or guardians who prefer this type of information not be released need to notify the school office in writing within two weeks after receiving this publication.

Federal and State laws grant certain rights of privacy and access to pupil records to students and their parents. Parents, pupils 18 and over, pupils 14 and over that are identified as both homeless and an unaccompanied youth, and individuals who have completed and signed a Caregiver's Authorization Affidavit have the following rights.

These rights include inspection of records, the right to request the amendment of student records that the parent or guardian or eligible student believes are inaccurate and the right to consent to disclosure of personally identifiable information contained in the student's education records except to the extent that FERPA authorizes disclosure without consent.

Notification to opt out can be made by:

- Indicating your preference on the enrollment form;
- Submitting a prepared form (the district's or one from any other organization); or
- Submitting a written note or letter to the school office.

For further details on release of directory-type student information, refer to district Procedure 6525, available at your school or on the website at www.sandi.net/procedures. The district will attempt to contact a student's parent or guardian prior to disclosing information pursuant to subpoena and, when appropriate, court order.

Access to Student Records

Most requests for student information by individuals or organizations will not be honored without a written statement signed by a parent or guardian authorizing release. However, certain directory-type information may be released as described under "Release of Student Information." In addition, the records listed below under "Student Records and Transcripts" will be automatically forwarded to any other

district school in which the child enrolls and to schools outside the district when requests are received by a student's new school of attendance.

Access to information in a student's records without the consent of a parent will be permitted only in those cases where FERPA authorizes disclosure without consent. This includes but is not limited to:

- School and district personnel (including contractors, consultants or volunteers who perform institutional services under the direct control of the district) with legitimate educational interests (i.e. one in which the assigned duties and responsibilities of the individual require that he/she have access to student records)
- Specified federal and state educational administrators.
- Law enforcement or other public safety agencies with lawful access.

Parents or guardians have the right to file a complaint with the U.S. Department of Education concerning alleged failures of the school district to comply with the Family Education Rights and Privacy Act (FERPA). The address of that office is: Family Policy

Compliance Office, U.S. Department of Education, 400 Maryland Ave., S.W, Washington, D.C., 20202-8520. 1-800-USA-LEARN (1-800-872-5327)

Retention of Student Records

The school principal is responsible for the custody of student records. School staff reviews records periodically. Material no longer required is destroyed in accordance with state law. For further information on retention of student records, refer to district Procedure No. 6520, available at your school or on the district website at www.sandi.net/procedures.

Student Records

The following records are kept for each student:

- Enrollment information including date and place of birth and address/residence information;
- Attendance and health records;
- Cumulative record of test scores, grades, subjects and courses taken and disciplinary notations, if appropriate;
- Records required for special education programs;
- Teacher observations regarding student progress and educational program participation.

Parents or guardians may review and discuss these records with school personnel during the regular school day by calling the school office for an appointment. The district will provide access to student records within five business days following the date of the request. Qualified personnel will be available to interpret records if requested. Any concern regarding the accuracy or appropriateness of any records should be discussed with the principal.

Parents, guardians, or eligible students may ask the school to amend a record that they believe is inaccurate. They should write the school principal, clearly identify the part of the record they want changed, and specify why it

Table 2: Protection of Student Rights	
Individuals and Organizations Authorized to Receive Directory-type Information <i>Unless prohibited by parent/guardian</i>	Student Information (Directory-Type)
<ul style="list-style-type: none"> • Print media • Television • Radio • Other news organizations 	<ul style="list-style-type: none"> • Name and address • Height/weight of athletes • Interview comments and photographs of students participating in athletics and other school activities • Students receiving scholastic or other honors and awards
<ul style="list-style-type: none"> • District-level PTA • Teachers/school officials • Law-enforcement agencies 	<ul style="list-style-type: none"> • Name and address • Home phone of parent(s), if not unlisted
<ul style="list-style-type: none"> • School-affiliated organizations (e.g., school foundations, school PTAs, School Site Councils). Student Information may not be disclosed to any third party. 	<ul style="list-style-type: none"> • Name and address • Home phone of parent(s), if not unlisted, of students enrolled at the affiliated school
<ul style="list-style-type: none"> • Employers or potential employers to whom a student has applied for employment 	<ul style="list-style-type: none"> • Name and address • Birth date and age • Email address
<ul style="list-style-type: none"> • Military recruiters upon request (as required by federal No Child Left Behind Act). 	<ul style="list-style-type: none"> • Name and address • Home phone of parent(s), if not unlisted, of secondary students
<ul style="list-style-type: none"> • Civic and nonprofit organizations that wish solely to recognize and/or award students with high academic achievement (e.g., honor roll students, valedictorians, salutatorians) 	<ul style="list-style-type: none"> • Name and address • Home phone number • Enrollment status • Degrees and awards received • Dates of attendance <p><i>See Procedure 6527 for release of non-directory-type information</i></p>
<ul style="list-style-type: none"> • Prospective grantors • Financial institutions to which students have applied for financial aid 	<ul style="list-style-type: none"> • Name, address, home telephone • Enrollment status • Degrees and awards received • Dates of attendance <p><i>See Procedure 6527 for release of non-directory-type information</i></p>

is inaccurate. If the school decides not to amend the record as requested, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided when notified of the right to hearing.

Parents, guardians, and students over 18 years of age may obtain copies of student records for a fee of 10 cents

per page. The records listed above will be forwarded to any other school in which the child enrolls within 10 school days of the request of the new school district.

Obtaining a Report Card or Transcript

Elementary, middle and high school report cards and transcripts are available for \$3 each by contacting the school of attendance. Please allow five

(5) working days for processing re-quests. When schools are not in ses-sion, contact the Quality Assurance Office at (619) 725-7211.

For more information, visit:
www.sandi.net/qualityassurance.

Protection of Student Rights: Surveys

Students will not be given any test, questionnaire, survey or examination containing questions about personal beliefs/practices in sex, family life, mortality and religion unless parent or guardian gives written permission. (E.C. 51513, Protection of Pupil Rights Amendment, 20 USC 1232h).

Written consent from a parent or guardian is required prior to a student being given a survey, analysis or evaluation that reveals sensitive personal information such as political affiliations or beliefs; mental or psychological problems; sex behavior or attitudes; illegal, antisocial, self-incriminating and demeaning behavior; critical ap-

praisals of other individuals with whom respondent has close family relationships; legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers; religious practices, affilia-tions or beliefs of the student or stu-dent’s parents; or income other than required by law to determine eligibility for participation in a program. Parents or guardians may inspect surveys cre-ated by a third party used to collect personal information.

NOTE: Education Code Section 51938(b) creates an exception to the above requirement by authorizing the administration of anonymous, volun-tary surveys to students questioning health behavior and risks. A grade-5 parent or guardian signature is re-quired to give “active” consent for stu-dents to participate in survey. After notification of the survey, if a grade 6-12 parent or guardian does not “opt out” his/her student from participat-ing, the student will participate in sur-vey through “passive” parent or guard-

ian consent. Parents or guardians have a right to inspect the survey (E.C. 51938). See *Table 2: Protection of Stu-dent Rights* for more information.

Williams Settlement Legislation

Williams Settlement legislation re-quires sufficient instructional materials in English language arts, mathematics, science and history/social science, health and world language in grades 9-12; laboratory equipment for laborato-ry classes in grades 9-12; maintain clean, safe facilities in good repair; and take measures to guarantee all stu-dents have qualified teachers.

Requirements of the legislation af-fect all schools in the district. Parents, guardians, or students with concerns that Williams requirements are not being met may request a Uniform Complaint Form from the school office or locate one on the website at www.sandi.net/Page/1393.

G. Elementary and Secondary Education Act (ESEA)

The federal Elementary and Second-ary Education Act (ESEA) affects states and school districts in four basic ways: greater accountability for results, in-creased district flexibility for spending federal money, expanded options for parents and an increased emphasis on teaching methods that have been proven to work.

Education of Homeless Students

Federal education law ensures that every homeless student has equal ac-cess to the same free, appropriate public education as provided to other children and youths. Under the McKinney-Vento Homeless Education Assistance Improvement Act of 2001, homeless children or youth are defined as students who lack a fixed, regular and adequate nighttime residence.

This definition includes children and youth who:

- Live with a friend, relative, or other persons due to loss of housing or economic hardship;
- Live in a motel, hotel, trailer park, or camping ground due to lack of alternative adequate ac-commodations;
- Live in a car, abandoned building, park or other public space, or in substandard housing.
- Live in an emergency shelter, transitional shelter, or domestic violence shelter.

It is the intent of the federal legisla-tion to keep homeless students in the schools they attended when perma-nently housed (school of origin) or where they were last enrolled, unless this is against parent or guardian wish-es.

Homeless students:

- May stay in their school of origin or school last attended during the entire time they are home-less and until the end of any aca-demic year in which they move into permanent housing; and
- Must be provided, to the extent feasible, at parent or guardian request, with transportation to and from the school of origin.
- Parents or guardians of homeless students may also choose to en-roll their children in the public school in the attendance area of the family’s temporary residence.
- If the school district decides to send a homeless student to a school other than the school of origin or a school requested by the parent or guardian, the dis-trict must provide the parent or guardian with a written explana-

tion of that decision and the parent's or guardian's right of appeal. During an appeal process, the homeless student will be allowed to attend the school chosen by the parent or guardian.

- Homeless students must be allowed to enroll in school and attend classes even if they do not have all of the required medical records and proof of residency. Personnel at the school of enrollment will work with the parents or guardians to obtain all required documents.

For more information, call the Homeless Liaison at (619) 725-7652.

Military Recruiters

By federal education law, school districts are required to release directory type information for secondary students to military recruiters upon request.

Parents or guardians of secondary students have the option to restrict student directory information being released. Requests to restrict release of directory information must be submitted in writing to each child's school within two weeks of receiving this publication to make sure it's in effect by the first release of information each fall. Requests can be made by indicating "opt out" on the enrollment form or submitting a written letter to the school office.

For additional information, refer to the section titled Release of Student and Guardian Information and Testing.

Professional Qualifications of Teachers and Paraprofessionals

Federal law mandates that parents or guardians of students attending Title I schools can request information about the professional qualifications of their child's classroom teacher(s) each school year. Specifically, parents or guardians may request information about:

- If the teacher has met criteria for the grade levels and subject areas taught;
- If the teacher is teaching under provisional status;
- The baccalaureate degree major of the teacher and any graduate degree held by the teacher, and the field of discipline of that degree;
- The student's level of achievement on state academic assessments; and
- If their child is provided services by paraeducators and, if so, their qualifications.

Submit requests to your child's school using the form available at the school or on the district's website at www.sandi.net/esea.

Parents or guardians must also be notified when the student has been assigned, or has been taught for four or more consecutive weeks in a core academic class, by a teacher who does not meet NCLB qualifications. The notification must be provided in a language the parents or guardians can understand.

Program Improvement School Choice Program (PISC)

The Program Improvement School Choice (PISC) program is part of ESEA federal legislation. The PISC program provides the option for students attending underperforming Title I schools to transfer to another district school that is not in Program Improvement. The district provides transportation. Parents or guardians of students attending schools that qualify for PISC options are notified annually by the district of their options. Program Improvement is a formal designation for Title 1-funded schools that do not make Adequate Yearly Progress for two consecutive years on the same indicator in English/Language Arts and mathematics.

Supplemental Educational Services

Federal law assures that all students have the opportunity to succeed in school and sets student performance targets that all public schools must meet. Schools that do not meet these targets over time are called Program Improvement Schools. All schools in Program Improvement for two or more years must offer reading and mathematics tutoring to their students outside of regular school hours.

San Diego Unified is also required by federal law to give priority in placing tutors with the lowest achieving students from low-income families. Only students who meet the requirements will be eligible for tutorial services with a selected provider.

Unsafe Schools Choice Option

Parents or guardians of students who attend schools the state has identified as persistently dangerous have the right to submit a request at their child's current school for a transfer to another school. If a school is identified as persistently dangerous during the school year, all parents or guardians of students attending that school will be notified within 10 school days via U.S. mail. Parents or guardians of a student who becomes a victim of a violent crime while in or on school grounds have the right to submit a transfer to attend another school within the district. Requests can be submitted at their child's school or through the Neighborhood Schools and Enrollment Options Office at (619) 725-7153 or eoptions@sandi.net.

The district considers the specific circumstances on a case-by-case basis and contacts local law enforcement agencies as appropriate when determining whether a student is the victim of a violent criminal offense as provided for in the California Penal Code.

H. English Learner Program Option

Elementary Instructional Programs

English learners may participate in all programs offered to students. The instructional framework for English Learners includes Focused English Language Development and an emphasis on providing access to grade level content while developing academic language. Focused English Language Development (Focused ELD) is part of a comprehensive approach to improve the academic achievement of English Learners in listening, speaking, reading, and writing. At the elementary level, Focused ELD is a targeted, proficiency level based approach with its own dedicated time of 30-45 minutes at least four days per week.

At the elementary level (K-5), there are three program models specifically designed for English learners:

- **Structured English Immersion (SEI):**
SEI is designed for English learners from any language background at the earlier levels of English proficiency: Beginning, Early Intermediate, or Intermediate. Students are placed in an all English classroom, are taught predominantly in English but may be supported in a student's primary language, if applicable. Specially trained teachers provide instruction in all core subjects using the district-adopted textbooks and supplementary instructional materials and also provide Focused ELD instruction.
- **Mainstream English Cluster (MEC):**
MEC is designed for students at the higher levels of English proficiency: High Intermediate, Early Advanced or Advanced, and may

also include students at any language level at the request of parents or guardians. MEC classrooms contain both native and fluent English speakers. English learners receive instruction in Focused ELD and all core subjects from trained and authorized teachers.

- **Alternative Programs:**
These include the district Biliteracy and Dual Language Immersion programs. The goal of these programs is to fully develop English and proficiency in a language other than English. Students receive instruction in both English and the target language, which may be Spanish, French, or Mandarin. Students identified as English Learners, in these programs, receive Focused ELD as part of their core instructional program.

According to California state law, enrollment in the district's biliteracy program requires a waiver process. Parents or guardians of English learners always have the right to request a waiver at their child's school and be fully informed of their program options. If interested, parents or guardians visit the school to request the waiver, and complete and submit the form to the school.

When at least 20 approved waivers at the same grade level and language group are received, the school is required to provide the alternative program. If there is an insufficient number of approved applications at the resident school, parents or guardians have the option to transfer (and transport) their child to another school that offers the biliteracy program.

Secondary Instructional Programs

At the secondary level (grades 6-12), instruction for English Learners focuses on the linguistic, conceptual, and academic development of English Learners. In order for English Learners to access, engage, and satisfy the UC/CSU A-G entrance requirements, as well as college-and-career readiness standards, appropriate supports are implemented based on individual instructional needs.

Grades 6-12 Pathways

The district has defined pathways that enable students to satisfy graduation requirements and college admission requirements (UC and State systems) in a timely manner.

These pathways provide multiple entry points to support students of all proficiency levels. The instructional programs include:

- **New Arrival Centers:** for students who are new to the country and at the very beginning stages of English language development
- **English as a Second Language (ESL) Course Series:** Level 1, Level 2, Level 3
- **Sheltered Content Courses** taken concurrently with ESL Courses.
- **Academic Language Course** for Long-Term English Learners

For additional information on any of these instructional programs, please contact the Office of Language Acquisition: www.sandi.net/ola, (619) 725-7264, or ola@sandi.net.

I. At School

Rules and Regulations of Individual Schools

Each school principal establishes school rules and regulations that conform to the district discipline policy to make sure a school atmosphere is free from distraction and disruption.

The principal communicates to parents or guardians, staff members and students the details of the district discipline policy as well as the school rules and regulations. The principal makes sure that the discipline policy and school rules and regulations are enforced consistently, fairly and promptly with due regard for the rights of the individuals.

Students are required to conform to school regulations, obey all directions, be diligent in study, respect teachers and others in authority and refrain from the use of profane and vulgar language. Students are held accountable for their conduct on the way to and from school, on the playgrounds, school campuses, during recess and at school-sponsored activities.

School districts are authorized to adopt a dress code that prohibits the wearing of “gang-related clothing,” and/or requires students to wear a school-wide uniform.

Parents or guardians should review the discipline policy and school rules and regulations with their child. Parents or guardians must cooperate with school officials in carrying out disciplinary actions if they become necessary.

Safety Plan

All district schools have developed a comprehensive school safety plan that meets state requirements as described in California Education Code Section 32280 et seq. The safety plan includes disaster procedures, procedures for safe entry and exit of students, procedures for serious disciplinary problems,

a sexual harassment policy, child abuse reporting procedures, school dress codes and school discipline policies.

School Accountability Report Card

All California public schools are required to provide information to the community through an annual School Accountability Report Card (SARC). Two versions of the SARC are available for each school: a full-length version that addresses all state requirements and an abbreviated, two-page version designed for distribution. Each year, parents or guardians are provided a copy of the abbreviated version by their student’s school. Both abbreviated and full-length versions of the report cards can be found on the district website at www.sandi.net/sarcs.

Sex Education

Sex education is provided by trained classroom teachers in grades 6, 8 and 10. The grade 6 family life and middle school sex education classes include age-appropriate information on puberty, healthy relationships, sexually transmitted diseases, decision-making and skill development. The high school classes include lessons on reproductive anatomy, relationships, sexually transmitted diseases, contraception and decision-making skills. Parents or guardians are notified before sex education instruction begins and are invited to attend a meeting to review instructional materials. After reviewing materials, parents or guardians can notify the school in writing if they do not want their child to participate in the lessons.

HIV/AIDS Education

HIV/AIDS education is included in sex education programs in grades 6, 8 and 10. Additional instruction is provided in grades 9, 11 and 12 by HIV program staff and representatives from com-

munity agencies. All HIV/AIDS instructional material is available for review at sex education parent meetings.

After reviewing materials, parents or guardians can notify the school in writing if they do not want their child to participate in the lessons.

Special Education

San Diego Unified is committed to providing children and young adults with disabilities a free and appropriate public education consistent with the Individuals with Disabilities Education Act. Both federal and state policies mandate timelines for referral, assessment and identification of students with exceptional needs.

Special education services are available to student’s birth to 22 years of age. Within 15 days of submitting a request for an assessment plan, parents /guardians will receive a written response, as well as a document explaining their rights.

Parents or guardians are critical members of their students Individualized Education Team. If the team determines eligibility, then an IEP is developed.

In the event that the team and parents or guardians cannot agree on an IEP, the following options are available to the parents:

- **Ombudsperson**

The parents or guardians can contact an ombudsperson at Eugene Brucker Education Center, 4100 Normal St., Annex 7, San Diego, 92103 or (619) 725-8186 or (619) 725-8187. The office of Ombudspersons was created to facilitate resolution of special education and section 504 issues.

Ombudspersons are neither parent advocates nor district decision-makers, but work impartially with all parties to assist in the resolution of concerns related to students’ special needs. This typ-

ically occurs within the Individualized Education Programs (IEP) process.

- **Support in Conflict Panel (SIC)**
Parents can request a Support in Conflict panel to informally assist in helping teams problem solve to reach mutual agreement. Due process rights are not waived, but this panel may assist in crafting a quicker resolution. Contact the Special Education Office at (619) 725-7700.
- **Due Process**
The parent may file for due process by contacting the Office of Administrative Hearings, Special Education Division, 2349 Gateway Oaks Drive, Suite 200, Sacramento, CA, 958333-4231, or (916) 263-0880.
- **California Department of Education**
If the team and parents or guardians feel that their child's IEP has not been implemented properly or have other allegations of viola-

tion of special education law, they may file complaints directly with the California Department of Education, Special Education Division, 1430 N St., 2nd floor, Room 2401, Sacramento, CA 95814.

Students with Disabilities

San Diego Unified School District acknowledges its responsibility under Section 504 of the Rehabilitation Act of 1973 to identify, review evaluative data, and provide reasonable accommodations to students with disabilities. The Section 504 coordinator at each school site can provide additional information and assistance.

Students with Temporary Disabilities

The district has a program to provide individualized instruction to students who are temporarily disabled and who must remain at home, in a hospital or other residential health facility. If the

hospital or health facility is located outside the student's school district, the student will be considered to be in compliance with the residency requirements for the school district in which the hospital or facility is located.

The parents or guardians of a student in a hospital or health facility must notify the school district where the student is temporarily residing. That district must provide individualized instruction for the student.

Megan's Law

Information about registered sex offenders in California can be found on the California Department of Justice's website, www.meganslaw.ca.gov. The website also provides information on how to protect yourself and your family, facts about sex offenders, frequently asked questions and sex offender registration requirements in California.

J. Attendance

School attendance is required by law. Education Code section 48200 of the State of California requires every child between the ages of 6 and 18 years of age to attend school every day and on time. Studies prove that student attendance increases student achievement.

Parents or guardians are responsible for their child's school attendance and must notify the school if their child is not in school and why. Acceptable reasons for excused absences are listed below. Absences due to activities such as babysitting, accompanying parents on errands and attending concerts or sporting events are unexcused.

Absences from school for five or more days may be excused if a parent or guardian requests a contract for independent study at least one week prior to absence. The child must complete the contract within the set time-

line. After any absence, parents are requested to provide absence verification to the school office when the student returns to school.

No student shall have his/her grade reduced or lose credit for an excused absence. A student with an excused absence will be allowed to complete all assignments and tests missed during the absence. Upon satisfactory completion of the assignment or test, within a reasonable period of time, the student will be given full credit. Tests and assignments will be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the student missed during the absence. (Education Code Section 48205)

If an attendance problem arises and cannot be resolved by school staff, the school may refer the student and family to the School Attendance Review Board (SARB). If the SARB cannot re-

solve the attendance problem, it has the authority to refer cases to Juvenile Court. For additional details, refer to district Procedures 4705 (section 17b) and 6166, available at your school and on the district website at www.sandi.net/procedures.

Excused Absences

Notwithstanding Education Code Section 48200, a student will be excused from school when the absence is:

- Due to personal illness;
- Due to quarantine under the direction of a county or city health officer;
- For the purpose of having medical, dental, optometric or chiropractic services rendered;
- Students enrolled in grades 7-12 may be excused from school for

the purpose of obtaining confidential medical services without the consent of the student's parents or guardians.

- For attending the funeral service of an immediate family member. The allowed absence is for one day if the service is in California and three days if outside California;
- For the purpose of jury duty in the manner provided for by law;
- For illness or medical appointment during school of a child who the student is the custodial parent;
- For justifiable personal reasons, including, but not limited to, a court appearance, attendance at a funeral service, observance of a religious holiday or ceremony, at-

tendance at a religious retreat or attendance at an employment conference when the student's absence has a written request from the parent and approval by the principal or a designated representative;

- For spending time with an immediate family member, who is an active duty member of the uniformed services, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position.
- For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

Absences pursuant to this section are deemed to be absences in compu-

ting average daily attendance (ADA) and shall not generate state apportionment payments. In other words, student absences impact ADA, which is used to calculate funding from the state.

"Immediate family," as used in this section, has the same meaning as that set forth in Education Code Section 45194, except that references therein to "employee" shall be deemed to be references to "student."

**Be sure to complete the
UNIVERSAL FORM
at the back of this booklet and
return to your child's school.**

K. Technology

Collaboration and communication between parents or guardians, staff and students are a priority at our district. In an effort to build on this belief, and to ensure academic success for all students, we offer Student Connect at our schools.

The Student Connect application provides students secured Internet access to a wide array of student school data such as: district, school and classroom news; student demographics; student schedules; attendance activity; class assignments; report cards and progress reports; health and immunizations; transcripts; standardized testing results; behavioral incidents; food service transactions; and email links to teachers, counselors, and school administrators. This application will also be used for students to enter and edit course requests.

Network Use Guidelines

District Procedures 4580 and 4581 provide information about the privileges and responsibilities of using the Internet, district networks and elec-

tronic communication devices (ECDs) as part of your student's educational experience. The district Sandi Net is an electronic network with access to the Internet.

Students will have access to:

- Information, online databases and news from a variety of sources and research institutions.
- District provided software and public domain/shareware software of all types.
- Variety of web-based and software programs to publish content to the web.
- Collaborative web-based programs for the purpose of project-based learning.
- Online courses and curriculum, academic software and electronic learning resources.

Students **may** have access to:

- Electronic mail (email) to access learning resources
- Discussion groups on a wide-variety of topics

1. Responsibilities

San Diego Unified has taken reasonable precautions to restrict access to "harmful matter" and to materials that do not support approved educational objectives. "Harmful matter" refers to material that, taken as a whole by the average person applying contemporary statewide standards, describes in an offensive way material that lacks serious literary, artistic, political or scientific value for minors. (Penal Code, section 313)

The teacher and staff will choose resources on the Internet that are appropriate for classroom instruction and/or research for the needs, maturity, and ability of their students. San Diego Unified takes no responsibility for the accuracy or quality of information from Internet sources. Use of any information obtained through the Internet is at the user's risk.

2. Acceptable Use

The purpose for schools having access to Sandi Net and the Internet is to enhance teaching and learning by providing access to 21st century

tools and resources as well as online instruction. Use of another organization's data networks (e.g. cell phone carriers) or computing resources must comply with rules of that network as well as district user policies.

3. Prohibited Uses

Transmission of any material in violation of any federal or state law, and district policy is prohibited. This includes, but is not limited to, the distribution of:

- Information that violates or infringes upon the rights of any other person;
- Bullying by using information and communication technologies (cyber-bullying);
- Defamatory, inappropriate, abusive, obscene, profane, sexually oriented, threatening, racially offensive or illegal material;
- Advertisements, solicitations, commercial ventures or political lobbying;
- Information that encourages the use of controlled substances or the use of the system for the purpose of inciting crime;
- Material that violates copyright laws. (District Procedure 7038);
- Vandalism, unauthorized access, "hacking," or tampering with hardware or software, including introducing "viruses" or pirated software, is strictly prohibited (Penal Code, Section 502).

Warning: Inappropriate use may result in the cancellation of network privileges. The site system administrator(s) or district security administrator may close an account at any time deemed necessary. Depending on the seriousness of the offense, any combination of the following policies/procedures will be enforced: Education Code, district procedures, and school site discipline/ network use policy.

4. Privileges

The use of Sandi Net and the Internet is a privilege, not a right, and inappropriate use will result in cancellation of those privileges. The administration, teachers and/or

staff may request the site system administrator or district security administrator to deny, revoke or suspend specific user access.

5. Network Rules and Etiquette

The use of Sandi Net and the Internet requires that students abide by district rules of network use and etiquette. These include, but are not limited to, the following.

- Be polite. Do not send abusive messages to anyone.
- Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Anything pertaining to illegal activities is strictly forbidden.

Note: Email and web-based programs are not private and are subject to review by district staff. People who operate the system have access to all mail. Messages relating to, or in support of, illegal activities must be reported to appropriate authorities.

- Maintain privacy. Do not reveal the personal address, phone numbers, personal web sites or images of yourself or other persons. Before publishing a student's picture, first name, or work on the Internet, the school must have on file a parent release authorizing publication.
- Cyber-bullying is considered harassment. (Refer to the policies against Discrimination and Harassment in Section A of this book.)
- Respect copyrights. All communications and information accessible via the network are assumed to be the property of the author and should not be reused without his/her permission.
- Do not disrupt the network.

6. Cyber-Bullying

Cyber-bullying is the use of any electronic communication device to convey a message in any form (text, image, audio, or video) that intimidates, harasses, or is otherwise intended to harm, insult, or humiliate another in a deliberate, repeated, or hostile and unwanted manner. Using personal communication devices or district property to cyber-bully one another is strictly prohibited and may result in the cancella-

tion of network privileges and /or disciplinary action.

Cyber-bullying may include but is not limited to:

- Spreading information or pictures to embarrass;
- Heated unequal argument online that includes making rude, insulting or vulgar remarks;
- Isolating an individual from his or her peer group;
- Using someone else's screen name and pretending to be that person;
- Forwarding information or pictures meant to be private.

7. Security

Security on any computer system is a high priority. If you feel you can identify a security problem on Sandi Net, notify the district Integrated Technology Support Services (ITSS) Department either in person, in writing, or via the network. Do not demonstrate the problem to other users. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to Sandi Net and the Internet.

8. Vandalism

Vandalism will result in cancellation of privileges. This includes, but is not limited to, the uploading or creation of computer viruses.

Cellular Telephone and Electronic Signaling Device Policy

Education Code section 48901.5 allows school boards to set policy on the use and possession of cellular telephones and other electronic signaling devices on school campuses. Board of Education Policy H-6980 allows student possession and use of cellular phones, pagers and other electronic signaling devices on school campuses and school buses, at school-sponsored activities, and while under supervision and control of district employees under the following circumstances:

- All students (K-12) may use these devices on campus before school begins and after school ends.
- Students in high school, grades 9-12, may use them during the lunch period.

- The devices must be kept out of sight and turned off during the instructional program and in the classroom.
- Unauthorized use is grounds for confiscation of the device by

school officials, including classroom teachers.

Repeated unauthorized use of such devices may lead to disciplinary action.

L. Forms to Complete and Instructions

Universal Form (required)

PLEASE COMPLETE AND RETURN TO:
Your child's school.

San Diego Unified School District		Universal Form
Signature Verification of Receipt of Documents/Release of Information		
Student Name (Last name, first name)	Parent Name (Last name, first name)	Grade
Address	Home Phone	School
City, Zip Code	Parent/Guardian Work Phone	Teacher (Grades K-5 only)

After receiving the Facts for Parents booklet, student and parent/guardian must check each section, sign, and return this form to the school office.

- 1. DISCRIMINATION, HARASSMENT & BULLYING** (Facts for Parents: Sections 8-9)

By checking each circle and signing below, I acknowledge the following:

 - My student and I have read and understand the Discrimination and Harassment/Intake section.
 - My student and I understand the consequences should my student violate the policy.
 - I have been informed of these rights.
- 2. PHOTOGRAPHY/VIDEO/MEDIA RELEASE ***

During the school year, schools have access to the news media and the district may want to feature a representative on its campus to give or photograph or video footage in action. Parents and students may take photos of events in classrooms or around school. These photos may be posted on the internet or otherwise distributed with the permission of the school. Your child's participation in these events is valued, and parent permission is needed to include his or her events when photography or video shall be used. Parents/Guardians who prefer that their child not be photographed or videotaped must notify their school by using the form. Schools make every effort to ensure the student of the parent/guardian. Please be aware that photographing and videotaping by a device such as a cell phone may take place without the knowledge of the teacher, principal or district staff.

Please check all that apply or sign out by selecting the last option:

 - I give my permission to have my student interviewed and photographed/videotaped by news media.
 - I give my permission to have my student photographed by the district or school. Photos may be used on school or district website or brochure.
 - I give my permission to have any child videotaped by the district or school. Videos may be viewed by district staff or public.
 - The district or school staff provide credit to my child if his or her work is highlighted.
 - I DO NOT want my child photographed or videotaped.

* Update your media release preferences at any time by contacting your school office.
- 3. ZERO TOLERANCE** (Facts for Parents: Section C)
 - By checking this box and signing below, I acknowledge that my student has read and understands the Zero Tolerance Policy, and that my student and I understand the consequences should my student violate the policy.
- 4. HEALTH REQUIREMENTS/POLICIES ACKNOWLEDGEMENT** (Facts for Parents: Section C)
 - By checking this box and signing below, I acknowledge that I have been informed of these rights.
- 5. TECHNOLOGY/NETWORK ACCEPTABLE USE CONTRACT** (Facts for Parents: Section K)

The "Network Use Guidelines" for San Diego Unified School District is a contract and must be signed before the student is given access to the district's network (SanOnet) and Student Connect.

 - By checking this box and signing below, I, the student, understand and will abide by the rules and conditions outlined in Section K for access to SanOnet and/or the Internet.
 - By checking this box and signing below, I, the parent/guardian, give permission for my student to have access to SanOnet, the Internet and Student Connect.
- 6. SIGNATURES**

By checking the boxes in sections 1 - 5 and signing below, I, the student, and I, the parent, have read, understood and acknowledge the policies and rights outlined above and described in detail in Facts for Parents.

Student Signature _____ Date _____
Parent/Guardian Signature _____ Date _____

Pesticide Use Notification (optional)

IF APPLICABLE, PLEASE COMPLETE AND RETURN TO:

San Diego Unified School District
Physical Plants Operation Center
4860 Ruffner St.
San Diego, CA 92111-1522
Attn: Integrated Pest Management Team

For more pest management information, refer to section D (Health Requirements) or visit www.sandi.net/ipm.

San Diego Unified School District		Pesticide Use Notification Request Form
San Diego Unified IPM Pesticide List		Pesticide Use Notification Request (optional)
Pesticide	Active Ingredient	To be included on the notification registry, complete this form and return to address shown below, or submit online at www.sandi.net/ipmregistry . If you do not wish to be notified, please disregard this notice.
Avert	Azinphos-methyl	San Diego Unified School District complies with the Healthy Schools Act of 2000 requiring use of effective and least toxic pest management practices, and provides annual notification to all parents or guardians of students enrolled at a district school with a listing of all pesticides that may be applied at their site.
Borid	Boric Acid	Parents or guardians may request prior notification of individual pesticide applications for their school site. People listed on this registry will be notified at least 72 hours before pesticides are applied. In an emergency that requires spraying of pesticides, the site will be notified and signs posted; however, those listed on the registry will not be notified.
Contract	Bromadiolone	
Credit 41 Extra	Glyphosate	
Dragnet	Permethrin	
Drone	Pyrethrins	
Essential EC3	Rosemary oil, geraniol, peppermint oil	
Glyphosate Pro 4	Glyphosate	
Kinghawk	Profluminate	
Managet	Imidacloprid	
Maxforce Ant Bait Stations	Fipronil	
Maxforce Ant Killer Bait Gel		
Maxforce Ant Killer Granular Bait		
Maxforce Pharaoh Ant Killer	Hydramethylnon	
Maxforce Roach Control System		
Maxforce Roach Killer Bait Gel	Boric Acid	
Mecomec	MCPP	
Microcare PT 175	Pyrethrins	
P.C.Q.	Difluchlorone	
Phantom	Chlorfenvinphos	
Proce 2000	Permethrin	
Provoke	None	
Pyrethide 300	Pyrethrins	
Rabbit Scram	None	
Tabstar	Bifenthrin	
Tempo 20 WP	Cyfluthrin	
Victor Poison Free	Meth Othrin	
Wilco Gopher Getter 2	Difluchlorone	

PLEASE PRINT Date: _____ Name of School or Daycare Center: _____ Student Name: _____ Parent/Guardian Name: _____ Home Address, Apt. #, City, State, Zip: _____ Email: _____ Parent/Guardian Signature: _____		I prefer to be contacted by: <input type="checkbox"/> Email <input type="checkbox"/> US Mail <input type="checkbox"/> I understand that, upon request, the public school district or child daycare center listed is required to supply information about individual pesticide applications at least 72 hours before application. I would like to be notified before each pesticide application at the school or daycare center listed.
Return completed form by U.S. Mail to: San Diego Unified School District IPM/Integrated Pest Management 4860 Ruffner Street San Diego, CA 92111-1522		For more information, please visit www.sandi.net/ipm .



Student Name (Last name, first name)	Parent Name (Last name, first name)	Grade
Address	Home Phone	School
City, Zip Code	Parent/Guardian Work Phone	Teacher (Grades K-5 only)
<p>After reviewing the Facts for Parents booklet, student and parent/guardian must check each section, sign, and return this form to the school office.</p>		
<p>1. DISCRIMINATION, HARASSMENT & BULLYING (Facts for Parents: Section B)</p> <p>By checking each circle and signing below, I acknowledge the following:</p> <p><input type="radio"/> My student and I have read and understand the Discrimination and Harassment Policies section.</p> <p><input type="radio"/> My student and I understand the consequences should my student violate the policy.</p> <p><input type="radio"/> I have been informed of these rights.</p>		
<p>2. PHOTOGRAPHY/VIDEO/MEDIA RELEASE *</p> <p>During the school year, schools have events the news media and the district may want to feature. A representative may be on campus to gather photographs and/or video footage. In addition, parents and students may take photos of events in classrooms or around schools. These photos may be posted on the Internet or otherwise distributed without the permission of the school. Your child's participation in these events is valued, and parent permission is needed to include him or her in events where photography may take place. Parents/Guardians who prefer that their child not be photographed or videotaped must notify their school by using this form. Schools make every effort to ensure the wishes of the parent/guardian. Please be aware that photographing and videotaping by a device such as a cell phone may take place without the knowledge of the teacher, principal or district staff.</p> <p>Please check all that apply or opt out by selecting the last option:</p> <p><input type="radio"/> I give my permission to have my student interviewed and photographed/videotaped by news media.</p> <p><input type="radio"/> I give my permission to have my student photographed by the district or school. Photos may be used on school or district website or brochure.</p> <p><input type="radio"/> I give my permission to have my child videotaped by the district or school. Videos may be viewed by district staff or public.</p> <p><input type="radio"/> The district or school can provide credit to my child if his or her work is highlighted.</p> <p><input type="radio"/> I DO NOT want my child photographed or videotaped.</p>		
<p>3. ZERO TOLERANCE (Facts for Parents: Section C)</p> <p><input type="radio"/> By checking here and signing below, I acknowledge that my student has read and understands the Zero Tolerance Policy, and that my student and I understand the consequences should my student violate the policy.</p>		
<p>4. HEALTH REQUIREMENTS/POLICIES ACKNOWLEDGEMENT (Facts for Parents: Section C)</p> <p>California law requires that parents/guardians of each pupil acknowledge having been informed of rights as explained in Section C "Facts for Parents: Health Requirements."</p> <p><input type="radio"/> By checking this box and signing below, I acknowledge that I have been informed of these rights.</p>		
<p>5. TECHNOLOGY/NETWORK ACCEPTABLE USE CONTRACT (Facts for Parents: Section K)</p> <p>The "Network Use Guidelines" for San Diego Unified School District is a contract and must be signed before the student is given access to the district's network (SanDiNet) and Student Connect.</p> <p><input type="radio"/> By checking this box and signing below, I, the student, understand and will abide by the rules and conditions outlined in Section K for access to SanDiNet and/or the Internet.</p> <p><input type="radio"/> By checking this box and signing below, I, the parent/guardian, give permission for my student to have access to SanDiNet, the Internet and Student Connect.</p>		
<p>6. SIGNATURES</p> <p>By checking the boxes in sections 1 – 5 and signing below, I the student, and I the parent, have read, understand and acknowledge the policies and rights outlined above and described in detail in <i>Facts for Parents</i>.</p> <p>_____ Date</p> <p>_____ Date</p> <p>Student Signature</p> <p>Parent/Guardian Signature</p>		

* Update your media release preferences at any time by contacting your school office.



Pesticide Use Notification Request Form

San Diego Unified IPM Pesticide List	
Pesticide	Active Ingredient
Avert	Avermectin
Borid	Boric Acid
ContraC	Bromadiolone
Credit 41 Extra	Glyphosate
Dragnet	Permethrin
Drione	Pyrethrins
Essentria IC3	Rosemary oil, geraniol, peppermint oil
Glyphosate Pro 4	Glyphosate
Knighthawk	Prodiamine
Mauget	Imidacloprid
Maxforce Ant Bait Stations Maxforce Ant Killer Bait Gel	Fipronil
Maxforce Ant Killer Ganular Bait Maxforce Phoroah Ant Killer Maxforce Roach Control System	Hydramethylnon
Maxforce Roach Killer Bait Gel	Boric Acid
Mecomec	M CPP
Microcare PT 175	Pyrethrins
P.C.Q.	Diphacinone
Phantom	Chlorfenapyr
Precor 2000	Permethrin
Provoke	None
Pyrocide 300	Pyrethrins
Rabbit Scram	None
Talstar	Bifenthrin
Tempo 20 WP	Cyfluthrin
Victor Poison Free	Mint Oil
Wilco Gopher Getter 2	Diphacinone

Pesticide Use Notification Request (optional)

To be included on the notification registry, complete this form and return to address shown below, or submit online at www.sandi.net/ipmregistry.

If you do not wish to be notified, please disregard this notice.

San Diego Unified School District complies with the Healthy Schools Act of 2000 requiring use of effective and least toxic pest management practices, and provides annual notification to all parents or guardians of students enrolled at a district school with a listing of all pesticides that may be applied at their site.

Parents or guardians may request prior notification of individual pesticide applications for their school site. People listed on this registry will be notified at least 72 hours before pesticides are applied. In an emergency that requires spraying of pesticides, the site will be notified and signs posted; however, those listed on the registry will not be notified.

<p>PLEASE PRINT</p> <p>Date: _____</p> <p>Name of School or Daycare Center _____</p> <p>Student Name _____</p> <p>Parent/Guardian Name _____</p> <p>Home Address, Apt. #, City, State, Zip _____</p> <p>Email _____</p> <p>Parent/Guardian Signature _____</p>	<p>I prefer to be contacted by:</p> <p><input type="checkbox"/> Email</p> <p><input type="checkbox"/> US Mail</p> <p><input type="checkbox"/> I understand that, upon request, the public school district or child daycare center listed is required to supply information about individual pesticide applications at least 72 hours before application. I would like to be notified before each pesticide application at the school or daycare center listed.</p>
<p>Return completed form by U.S. Mail to:</p> <p>San Diego Unified School District PPO / Integrated Pest Management 4860 Ruffner Street San Diego, CA 92111-1522</p>	



Indicators of a Quality Neighborhood School

- Access to a broad and challenging curriculum
- Quality teaching
- Quality leadership
- Professional learning for all staff
- Closing the achievement gap with high expectations for all
- Parent/community engagement around student achievement
- Quality support staff integrated and focused on student achievement
- Supportive environment that values diversity in the service of students
- High enrollment of neighborhood students
- Digital literacy
- Neighborhood center with services depending on neighborhood needs
- Safe and well-maintained facilities



San Diego Unified School District
4100 Normal St.
San Diego, CA 92103
(619) 725-8000
www.sandi.net

SAN DIEGO UNIFIED MISSION:
All San Diego students will **Graduate** with the
Skills, Motivation, Curiosity, and Resilience
to **Succeed** in their choice of **College** and **Career**
in order to **Lead** and **Participate**
in the society of **Tomorrow**.